

UTKINTON VILLAGE HALL



SPORTS COURT SAFETY & ACCIDENT PROCEDURE

1. GENERAL COURT SAFETY RULES

- **Footwear & Attire:** All players must wear non-marking, appropriate athletic footwear. Remove all loose jewellery, watches, or clothing hazards before entering the court.
 - **Pre-Play Surface Inspection:** Always check the playing surface before starting. Do not play if the court has debris, standing water, leaves, or moss.
 - **Weather Conditions:** Playing during wet, icy, or extreme weather conditions is done entirely at your own risk. Stop play immediately if the surface becomes slippery.
 - **Court Maintenance:** Keep the court gates closed during play. Do not bring glass bottles, food, or chewing gum onto the playing surface. Report any structural defects or net damage immediately to management.
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2. ACCIDENT & EMERGENCY PROCEDURE

In the event of an injury or incident on the court, stay calm and follow these steps immediately:



For Minor Injuries (Cuts, Sprains, Strains)

1. **Stop Play:** Immediately halt all activity on the affected court.
2. **First Aid:** Locate the **First Aid Kit** in the outside cupboard
3. **Report It:** Record the injury by contacting management within 24 hours.
Phone Graham Harrison on 07425 775679, Sue Richardson on 07921 774010
or by emailing Utkintonvillagehallsue@gmail



For Serious or Life-Threatening Injuries

1. **Do Not Move the Casualty:** Unless they are in immediate physical danger, leave them in place.
2. **Call 999:** Dial **999** for Emergency Services immediately.
3. **Provide Facility Details:** Inform the operator of our exact address:
 - **Venue Name: Utkinton Village Hall**

- **Address:** John Street, Utkinton CW60LP
 - **What3words:** ///quits.squeaks.vocally
 - **Access Point:** through car park
4. **Deploy Defibrillator (AED):** If the emergency involves cardiac arrest, the nearest automated external defibrillator is located at **front of building next to front door**.
 5. **Manage the Area:** Direct other players away from the casualty and delegate someone to wait at the main entrance to guide the emergency vehicle.
 6. **Notify Management:** Contact the Committee as above immediately.
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3. HOW TO REPORT AN INCIDENT

Every accident, injury, or "near-miss" must be documented.

- **Accident Book Location:** with first aid kit in outside cupboard
 - **Online Reporting:** Email Utkintonvillagehallsue@gmail
 - **Information Needed:** Name of the injured person, date/time, exact court number, names of witnesses, details of what happened, and any first aid actions taken.
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EMERGENCY CONTACT DIRECTORY

- **Facility Emergency Contact:** Graham Harrison on 07425 775679, Sue Richardson on 07921 774010
- **Local Hospital / Urgent Care:** Leighton Hospital, Middlewich Road, Crewe, Cheshire, CW1 4QJ
- **Emergency Services: 999 / Non-Emergency NHS: 111**